

Ontario Library Service-North Chief Executive Officer Position Profile

The Northern Ontario Library Service Board (NOLSB) is seeking a candidate to fill the position of CEO at Ontario Library Service-North (OLS-North), due to an upcoming retirement. Working from the office in Sudbury, ON, the position is responsible for the daily operations and strategic leadership of the organization.

The Organization

Ontario Library Service-North is a transfer payment recipient of the Ontario Ministry of Tourism, Culture and Sport whose mandate is to deliver programs and services on behalf of the Ministry by:

- Increasing cooperation and coordination among public library boards and other information providers in order to promote the provision of library service to the public; and
- Assisting public library boards by providing them with services and programs that reflect their needs, including consultation, training and development.

The organization is also permitted to provide direct library service.

Major Competencies and Responsibilities

Organizational Leader: Directs the organization's strategic vision and enlists others to share in its realization.

Ambassador: Champions the organizations to stakeholders, media and the broader library community, building a broad base of support and dealing effectively with sensitive issues.

Board Liaison and Policy Advisor: Is attuned to current and emerging issues which may impact the organization and advises the Board enabling sound business decisions. Recommends sound policies for organizational governance.

Labour Manager: Manages personnel in accordance to the Collective Bargaining Agreement and relevant legislation.

Negotiator: Negotiates collective agreements and supplier contracts which meet the needs of the organization.

Team builder: Facilitates an organizational culture based on mutual trust, respect and team work.

Innovator: Seeks and pursues opportunities that strengthen the organization, improve productivity, and/or enhance client service and creates an environment that encourages and rewards employees to do the same.

Communicator: Conveys information and ideas in a manner and form appropriate for the intended audience.

Fiscally responsible: Manages the organization within budget allocation, making sound financial and business decisions.

Client focused: Exhibits and encourages a client and service focus, ensuring that the organization's offerings are consistent with client needs and expectations, ensuring quality results.

Problem solver/decision maker: Clearly defines and seeks solutions to issues and opportunities, carefully considering legal and organizational implications and risk management.

Ethical: Consistently demonstrates ethical decision-making with regards to all human resource, operational and strategic issues.

Reporting To:

Northern Ontario Library Service – Board

Location:

Sudbury, ON

The Candidate

This position will appeal to those who have:

- An MLIS or equivalent;
- Progressive management experience;
- Relevant experience in public library/library organization administration;
- Demonstrated leadership ability;
- Profound knowledge of the public library world, including issues and trends;
- Ability to anticipate problems facing libraries and devise solutions;
- Experience in government relations; strategic, operational and financial planning and management;
- Proven analytical and problem-solving skills;
- Strong collaborative skills and an ability to leverage opportunities;
- Excellent oral and written communications skills;
- French is an asset.

Compensation:

The current salary range for this position is \$97,170.45 – \$112,911.54.

OLS-North offers a group insurance plan and participates in the OMERS pension plan.

Apply:

For further information about OLS-North, please consult the website at www.olsn.ca.

For more information about the position, please contact David Howes, Executive Search Consultant, WMC at davidh@wmc.on.ca or (416)362-6863 x 230.

Ontario Library Service - North is committed to providing reasonable accommodations to individuals with disabilities in the employment application process. If you need an accommodation in order to apply, due to a disability, please contact David Howes (above).