

**ONTARIO LIBRARY SERVICE - NORTH
CSI (Client Service Input)
Technology Committee**

TERMS OF REFERENCE

Purpose: Members of this committee provide advice to OLS-North staff regarding technology related services. The Committee will also liaise with the JASI steering Committee. The committee may also be consulted from time to time in the development of new services in this area of interest.

Membership:

Six librarians with representation from each of the following:

- 1 First Nations Library staff member,
 - 1 Francophone Library staff member,
 - 2 Library staff member from the North- East,
 - 2 Library staff member from the North-West,
- One of the six librarians must be a member of the JASI steering Committee
- 1 staff member,
- Ex officio: Manager responsible for services.

Reports to:

Planning and Leadership Team/Management

Responsibilities:

1. Attend meetings regularly as scheduled by OLS-North. A minimum of two meetings a year is held.
2. Engage in email discussions concerning Technology related services.
3. Liaise with other colleagues for ideas; adhering to the Communication Framework.
4. Be willing and able to share ideas and expertise.
5. Make recommendations regarding Technology related services.

Meetings:

One meeting is normally conducted in person at the OLS-North Conference. Additional meetings will be held by teleconference.

Terms of Office:

The term of office is two years.